



SUMMERHILL INFANT SCHOOL



*Inspiring, nurturing and supporting each child, every day to develop citizens for the future.
Our School lays the foundation for a lifetime love of learning*

GUIDELINES FOR VOLUNTEERS, INCLUDING PARENTS/CARERS, WORKING IN SCHOOL

Document Summary

Document Owner:	Deputy Headteacher
Version:	2.0
Document Status:	Approved
Date Last Approved:	September 2024
Date of Next Review:	September 2027
Review Frequency:	3 years
Governing Reviewing Committee/Governor:	Headteacher
DfE Statutory or Optional policy:	O
Appendices:	None
On School Website?	No

Amendment History

Version	Amendment Date	Pg Num	Amendment Summary

Welcome to our school. We try to live by our mission statement, 'Rise to each challenge - Shine with success' on a day to day basis and believe that children will be motivated to succeed through experiencing quality in:

- A creative and challenging curriculum
- An attractive, safe, stimulating learning environment
- An ethos of mutual respect within which everyone is valued, supported and encouraged to succeed
- Learning partnerships between school, home and the community
- A range of learning resources
- Innovative teaching to a variety of learning styles.

As a volunteer working in the classroom you can expect:

To be treated as a member of the class Team in the following ways:

- Support from the Teacher to support your understanding of what you have been asked to do and the outcome expected from the children.
- Support from the Teacher and Teaching Assistant in the management of children's behaviour.
- The resources needed to do the job.



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- Listen to relevant information about individual children.
- To be listened to if you have any concerns or ideas.
- Shown that we value what you bring.
- Given an opportunity to have a cup of tea/coffee.
- And
- An opportunity to find out more about how young children learn.
- Enjoy time with enthusiastic, well behaved children
- Experience which could be included in a job or training application.
- Have a fun and rewarding time.

As a volunteer working in the classroom we expect that you:

- Enjoy working with children.
- Let the children know what you are expecting and praise them when they respond appropriately.
- Inform a member of staff if someone is disrupting the learning of the other children in the group.
- Are appropriately dressed. (Please avoid cropped tops, jeans, excessive jewellery, chewing gum etc. Please ensure you display no visible underwear).
- Will send two children back to the class for help if there is an emergency when you are working out of the class.
- Respect confidentiality by not discussing sensitive matters that may have been seen or heard.
- Agree to have an enhanced DBS clearance before doing any work in school.
- Agree with the Teacher when and how long you are able to help.
- Give us as much advance warning as possible if you are unable to come.
- Share any skills or interests so we can use them to benefit the children.
- Have read through the most recent KCSIE document;

<https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>

WE HOPE YOU ENJOY WORKING WITH THE STAFF AND CHILDREN AT SUMMERHILL INFANT SCHOOL.

THANK YOU FOR TAKING TIME TO READ THESE GUIDELINES.



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