



Mr I De N'Yeurt  
Headmaster



SUMMERHILL INFANT SCHOOL  
Clouds Hill Road  
St George  
Bristol  
BS5 7LE

Telephone/Fax: 0117 903 0243

Email: [Summerhill.i@bristol-schools.uk](mailto:Summerhill.i@bristol-schools.uk)

[www.summerhillinfantschool.co.uk](http://www.summerhillinfantschool.co.uk)

Dear Parent/Carer

**Please read through the information below; at the end of this letter you will find the two application forms that you can complete if you believe your child is eligible for Free School Meals/Pupil Premium support**

We are writing to inform you that the nationwide scheme 'Universal Infant School Meals' may continue to be available. This will mean that **all children attending school in Reception, Year 1, and Year 2** will be entitled to School meals at no cost, regardless of income or eligibility for benefits. By receiving School meals you can save up over £437 a year and ensure your child is eating a healthy, balanced meal every day.

#### **How Universal Infant School Meals will affect Pupil Premium**

In the 2023/2024 financial year, schools currently receive £1,385 for every primary-aged Pupil registered as eligible for Free School Meals at any point in the last six years. We would like to remind you that if you are what the Government terms 'on a low income' your child qualifies for Free School Meals. Students do not have to take our meals if they do not want to but, if they are on our Free School Meals register, then they qualify for all sorts of other financial benefits throughout the year.

When a student is on our Free School Meals register, the school receives extra money for that student which has to be spent only on the education of Free School Meals Pupils. This extra money is called Pupil Premium and its purpose is to ensure that children from low income families are not at a financial disadvantage during their education as a result of home circumstances.

#### **Other Information**

Universal Infant School Meals **does not apply** to children attending Children's Centres or Nursery Schools. They will continue to receive free school meals only if they meet the existing eligibility criteria and are in receipt of full-time education or education both before and after the lunch period.

For children in Year 3 to Year 14 the Parent/Carer will continue to apply for free school meals based upon the eligibility criteria.

If you have any questions, or are unsure if your child qualifies for Pupil Premium you can contact Bristol City Council's Free School Meals Team on 0117 9037990.





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### Free School Meals/Pupil Premium Application

#### **Are you eligible for Free School Meals/Pupil Premium Support?**

#### **OPTION 1**

In order for the school to receive the Pupil Premium funding a Parent/Carer must be claiming one of the following benefits;

- Income Support
- Income-Related Employment and Support Allowance
- Income-Based Job Seekers Allowance
- Child Tax Credit (As long as you are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- The Guaranteed Element of State Pension Tax Credit
- Support under Part VI of the Immigration and Asylum Act 1999
- Working Tax Credit run-on (paid for four weeks after you stop qualifying for Working Tax Credit).
- Universal Credit: If you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get).

#### **OPTION 2**

The Department for Education has also recently changed who is eligible for Free School Meals to include children from households with No Recourse to Public funds (subject to income thresholds). Even if your child was not previously eligible, you may not be entitled to support so please read below.

The following children are no also eligible for support:

- Children from families with No Recourse to Public Funds with a right to remain in the UK on the grounds of private and family life under Article 8 of the European Convention on Human Rights
- Children from families receiving support under Section 17 of the Children's Act 1989 who are also subject to a no recourse to public funds restriction
- Children of a subset of failed asylum seekers supported under Section 4 of the Immigration and Asylum Act 1999
- Families holding a BN(O) passport
- Spousal visa holders, work visa holders, student visa holders
- Children of Zambrano and Chen Carers
- Those with no immigration status/those who are undocumented





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This is not a full list of children who may be eligible, so if you have No Recourse to Public Funds but the above does not apply to you, please fill in the below application form and contact the School Office to discuss further.

If you are legally able to work, your maximum annual household income to qualify should be:

- £22,700 for families outside of London with 1 child
- £26,300 for families outside of London with 2 or more children

If possible, please give proof of your immigration status and income. **If you do not have proof of immigration status you can still access Free School Meals for your child through self-declaration to the school.** Self-declaration could simply include written confirmation from you of your immigration status. An example of this is '*I (name), confirm that I have the following immigration status: (immigration status, e.g. undocumented or spousal visa)*'.

**Families who do not have the legal right to work in the UK are not required to provide evidence of income.**

#### How will your information be used?

It is not the Department for Education's progress to share information with the Home Office.

Applicants agree to provide information for the purpose of it being shared with the Department for Education to assess eligibility for free school meals.

The school's census returns to the Department for Education will include overall numbers of pupils eligible for Free School Meals to the school can receive the right funding, e.g. Pupil Premium, but will have no indication of pupil's immigration status.

In case of any issues, please contact your school or families can contact the Department for Education directly using the information on the [contact DfE page](#).





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**Below you will find links to Option 1 (Free School Meals/Pupil Premium Checker Form) application form and Option 2 (Application form for Free School Meals from families with no recourse to public fund (NRPF)).**

Please complete the application form that may apply to you and email the completed version to [Summerhill.i@bristol-schools.uk](mailto:Summerhill.i@bristol-schools.uk)

[Option 1 Application Form – Free School Meals/Pupil Premium Check Form](#)

[Option 2 Application Form - NRPF](#)

Further information relating to Option 2 application form can be found in the [free school meals guidance for schools and local authorities](#).

If you have any questions/queries about any of the above information or need assistance completing any of the application forms, please do get in touch with the School Office either via 0117 9030243 or [Summerhill.i@bristol-schools.uk](mailto:Summerhill.i@bristol-schools.uk)

Yours sincerely

I De N'Yeurt (Mr)  
Headmaster