

Addendum to behaviour policy during covid-19 pandemic

During the current pandemic we wish to continue to support all our pupils whilst ensuring the safety of the whole community. Whilst our behaviour policy remains pertinent, it is necessary, in light of the covid-19 pandemic, to make some adjustments to ensure the safety of all pupils and staff. *The following addendum has been written with our Behaviour policy, Inclusion/SEND policies and Government guidance taken into account.*

Arrivals, Departures and moving around school

Pupils will enter school grounds through their designated entrance at the agreed time. Staff will collect the pupils and parents will not be able to enter the school buildings.

At the designated leaving time, a member of staff will attend the exit point and call each pupil from their class one at a time to their designated exit where they will leave immediately with their Parent/Carer.

We would encourage only one Parent/Carer per child to attend drop off and pick up times and we request that pupils are not brought together in groups from **different** families, unless by a registered Childminder/ Breakfast Club.

Movement around school will be limited and pupils will only leave their classroom to use the toilet or to access their outdoor area. At lunchtime, food will be eaten in the classroom. This will be a packed lunch provided by school.

Each pod will have a designated area of the school grounds for their break/lunchtime outdoor time.

Pupils will be expected to tell a member of staff should they feel unwell.

Pupils will be responsible for only using their own water cup and equipment provided by school to complete work.

There will be no unaccompanied movement around school by pupils.

Wellbeing

The wellbeing of all pupils and staff is paramount to the school. To facilitate communication between parents and staff we request that parents email/call school as we will not be able to hold conversations at the pick and drop off points.

Within each class, staff will hold regular check-ins with all the pupils to gather feedback on pupils' wellbeing.

Hand washing and hygiene

Children will be expected to follow all hand washing and hygiene routines whilst in school. There will be soap and water for each class and staff will ensure that pupils use this on each entry and exit of the classroom.

Each class will have an allocated area for handwashing and toilets.

Pupils must follow catch it, bin it, kill it whilst in school, ensuring that they use tissues and immediately place them in the bin.

Should a pupil refuse to follow these routines, disciplinary procedures and sanctions will be followed as outlined under behaviour at school.

Children will tell an adult if they are feeling unwell.

Social distancing

Pupils who are old enough will be expected to socially distance at all times. Pupils will have their own table and chair. When pupils enter their class, after washing their hands they will be expected to go straight to their table and nowhere else within the room. Pupils will put up their hands to ask for an adults help, and remain seated at their table.

Staff will ensure that wherever possible, pupils remain socially distanced. Where older pupils are not following these guidelines then the disciplinary procedure and sanctions will be followed as outlined in the behaviour in school section.

Toilets

Each year group will have their own designated toilets and will only be allowed to go at allocated time when in the classrooms, unless under an emergency when they will be escorted from outside.

Pupils must also wash their hands after using the toilets this will be checked by the class teacher when they reenter their pupil classroom.

Break and lunchtimes

Each class will have their own designated area of the school grounds to use during break and lunchtimes.

Pupils will be expected to remain in their designated area and during these times.

Rewards

Staff will continue to provide positive recognition within their classes. This will include verbal praise, house points, showing off work in class, stickers, certificates and email/phone calls to parents.

Pupils will not be able to leave their classes to show off work to SLT however, the member of staff in their pod may inform SLT via email or phone call and the pupil may have the opportunity to get written/verbal feedback from the SLT team through these methods.

Behaviour in school

The Staff member with a class will continue to remind all pupils of expectations and use a variety of strategies to support the pupil with managing their behaviour including positive reinforcement, distraction and motivation. However, should any pupil continue to be unable to follow the requests of the teacher after a Step One Warning: verbal warning/ having name written on the board, or a Step Two Warning: Name written in the Behaviour Book, **Parents/Carers will be expected to collect their child and take them home for the remainder of the school day.**

We will suspend the use of

Step Three: Sending to Parallel Class;

Step Four Warning: Send to SLT.

Step Five: Exclusion will still be used as per the Behaviour Policy.

Any pupil who has had to leave school under these circumstances will be unable to attend school until a risk assessment has been completed and the school is satisfied that we can keep the pupil and the rest of the school community safe. If the school is unable to put in place measures which ensure safety for all then the pupil will be unable to attend school until alternative measures can successfully be implemented.

Red Card

The red card is a system where the teacher can ask a pupil/Staff member to seek immediate assistance from the SLT/Office in emergency situations including behavioural incidents. The red card will not be primarily used as Teachers can contact SLT/Office using their mobile phones during this stage of wider opening. In the highly unlikely event that they cannot access their mobile phone and no other Staff member is available they can send a red card with a pupil.